

## SAINT IGNATIUS LOYOLA WEEKLY

Saint Ignatius Loyola School  
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Web site: [saintignatiusloyolaschool.com](http://saintignatiusloyolaschool.com)

September 9, 2009

Dear Parents/Guardians,

Welcome back! It feels as if it was just a moment ago that we said our fond farewells for the summer; now after a busy July and August, we are excited and ready to begin another school year together.

While you were away spending well-deserved rest time with family and friends, there were some changes at Saint Ignatius Loyola School. I am happy to introduce a new member to our faculty – Ms. Julia Bruno. Ms. Bruno will be the accelerated math teacher for Grades 6-8. Ms. Bruno holds a master's degree in math from Georgetown University and a master's degree in business from Columbia University. Ms. Bruno replaces

Ms. Christine Grenier, who has decided to pursue other interests. I am sure you will join me in welcoming Ms. Bruno to our school.

We also begin this school year without our dear music teachers, Ms. Sarah Danyi and Ms. Elizabeth Schenck, both of whom are on the mend from surgical procedures. At this point in time music class is scheduled to resume in October. I ask that you keep

Ms. Danyi and Ms. Schenck in your thoughts and prayers. I will keep you posted on the exact date music classes will begin.

In addition to changes in the Grammar School, there was a change at St. Ignatius Loyola Church. On July 31, Archbishop Timothy Dolan appointed Father George M. Witt, S.J., Pastor of St. Ignatius Loyola Church. Father Witt will be installed as pastor on Sunday, September 20<sup>th</sup> at the 11:00 a.m. Solemn Mass, with a reception to follow in McKinnon Hall. Everyone is invited to share in this celebration.

Over the summer the renovation in the school continued. We are nearing completion, but I wanted to share with you a beautiful addition to our Park Avenue vestibule. Keeping the Jesuit tradition ever present as you enter the Park Avenue door, a stained glass shadow box has been installed over the elevator. The stained glass is over 100 years old and was given to the Grammar School from St. Ignatius Loyola Church. The glass depicts a representation of St. Robert Bellarmine giving communion to St. Aloysius Gonzaga, a 23 year old Saint. What a wonderful vision for your children to see as we begin each day together.

The administrative offices, the music room, the faculty room and the nurse's office moved to the second floor at the end of July. There is also another new addition to the school on the second floor - The Great Room. The Great Room is a multipurpose space where yesterday, Father Witt presided over the Faculty and Staff's first liturgy in this wonderful new space.

The cafeteria also had a face lift this summer. The columns were reworked, a sprinkler system was installed, and the lighting was changed to make the room a brighter, happier place for our students. As you walk through the cafeteria, wherever you stand you will have the chance to see a different color of the rainbow. I am looking forward to the Back-to-School Nights so you will have the opportunity to walk through the school and see the exciting new changes.

The lunch program will begin on Monday, September 14<sup>th</sup>. The children will need to bring their lunch to school this Thursday and Friday; on these two days the children will be having lunch in their classrooms so the finishing touches on the cafeteria can be completed. If your child is in the milk program, Mr. Alex will bring the milk to the classroom.

OVER

As we begin our second year with Culinart, there has been a change made to the card system. Children who are enrolled in the program will be receiving a “debit” card. Each card will have a bar code, with your child’s name, grade and the teacher’s name on the card. The children will swipe their cards daily, and this action will allow for internal monitoring, tracking and billing for each enrollee. If a card is lost there will be a replacement fee of \$25.

I do want to remind you of our policy for when a child forgets his/her lunch. CulinArt prepares our cafeteria food daily, based on the number of students and faculty enrolled in the program. The chef does take into account an occasional forgotten lunch. No child will ever go hungry at Saint Ignatius Loyola School; we will allow him/her to receive a lunch from our program. You will be assessed on your tuition bill for this courtesy. If this happens more than 3 times per quarter, you will automatically be enrolled and billed for the lunch program for the remainder of the school year.

If your child has a food or other allergy of any type, it is best that he/she does not participate in the lunch program. Although they exercise care and caution in preparation, Culinart is not able to guarantee that the foods, breads and other ingredients they use/receive from various purveyors/vendors are free of allergen elements.

In recent weeks there has been much discussion in the news concerning the swine flu. We are extremely fortunate at Saint Ignatius Loyola School to have a team that is vigilant in the care of the school. The building is scrubbed down each morning and each evening. The teachers also have a cleaning solution in their rooms so they can clean the desks and any areas they feel require immediate attention.

I would ask that you remind your children to cover their mouths when they cough and sneeze, and to practice proper hygiene when using the restroom and when using tissues. I appreciate and understand child care/work concerns, however if your child is sick, I cannot stress enough that you keep your child at home. If your child is diagnosed with the flu I would ask that you call me directly; as always, your child’s health and identity will be kept in the strictest of confidence. For the health of all us, I ask that we work together as we move through this flu season.

I look forward to the coming school year and all the accomplishments that lie ahead for your children!

Sincerely,

Mary E. Larkin  
Principal

Attached to the weekly are the following:

- TACHS Registration Form 2009 – Grade 8
- Student Handbook/Sign-Off Form – Grades 4-8
- Calendar 2009-2010 - Grades K - 8
- Parent Handbook – Grades K-8
- Emergency Information Form – Grades K-8
- Parish Data Information Form – Grades K-8
- Photo Release Form – Grades K-8
- Technology Use Agreement Form– Grades K-8
- Flu Prevention Letter – Grades K-8
- CulinArt Lunch Menu September 2009 – Grades K-8

Please review these materials and promptly return those that need to be returned.

FORWARD

**\*Important to Note:**

- **Kindly return excess forms, Calendars and Parent Handbook to the office.**
- **Thursday, September 10<sup>th</sup> - Grades 1- 8 - First Full Day of School 8:30 a.m. – 3:00 p.m. Dismissal.**
- **Thursday, September 10<sup>th</sup> - Full Bus Service begins** Grades 1-8.
- **Friday, September 11<sup>th</sup> - Grades 1-8 - 8:30 a.m. – 3:00 p.m. Dismissal.**
- **Monday, September 14<sup>th</sup> – The lunch program and the after school care begins.**
- **Wednesday, September 16<sup>th</sup> – Flynn and O’Hara Uniform Company** from 8:30 – 10:00 a.m. in the cafeteria.
- **Wednesday, September 16<sup>th</sup> - Mass of the Holy Spirit** Grades K-8 at 1:15 p.m. All are welcome to attend.
- **Thursday, September 17<sup>th</sup> – Band Assembly –** Grades 3-8 at 2:00 p.m.
- **Wednesday, September 23<sup>rd</sup> - Back-to-School Night** Grades K-5 - 7:00 p.m.
- **Thursday, September 24<sup>th</sup> - Professional Day No School.**

**\*Kindergarten Information:**

- **Monday, September 14<sup>th</sup> - Kindergarten Reports 8:30 a.m. – 11:15 a.m. Dismissal. Kindergarten Parent Orientation Meeting** at 8:30 a.m.
- **Tuesday, September 15<sup>th</sup> - Kindergarten Reports 8:30 a.m. – 11:15 a.m. Dismissal.**
- **Wednesday, September 16<sup>th</sup> - Kindergarten–First Full Day of School** 8:30 a.m. – 2:45 p.m. Full Bus Service begins Grade K.

**\*Sixth through Eighth Grade Information:**

- **Wednesday, September 16<sup>th</sup> - Back-to-School Night** from 7:00-8:30 p.m. in McKinnon Hall.

**\*Parent Information:**

- **Friday, September 11<sup>th</sup> – Special Events Meeting** at 8:45 a.m. in the cafeteria.
- **Friday, September 18<sup>th</sup> – Class Parent Meeting** at 8:45 a.m. in the cafeteria.

*SAINT IGNATIUS LOYOLA SCHOOL  
EMERGENCY INFORMATION FORM  
2009-2010*

*Oldest child* \_\_\_\_\_

*Class* \_\_\_\_\_

*Other children* \_\_\_\_\_

*Class* \_\_\_\_\_

*Other children* \_\_\_\_\_

*Class* \_\_\_\_\_

*Other children* \_\_\_\_\_

*Class* \_\_\_\_\_

*Father’s Name* \_\_\_\_\_

*Home Address* \_\_\_\_\_

*City, State, Zip* \_\_\_\_\_

*Home Telephone Number* \_\_\_\_\_

Cell Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

Business Number \_\_\_\_\_

Mother's Name (Ms./Mrs.) \_\_\_\_\_

Home address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Telephone Number \_\_\_\_\_

Cell number \_\_\_\_\_

E-mail address \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

Business Number \_\_\_\_\_

Child/Children living with: (circle one)

Mother \_\_\_\_\_ Father \_\_\_\_\_ Mother and Father \_\_\_\_\_ Grandparents \_\_\_\_\_

Other \_\_\_\_\_

Emergency Contact:

Name and relationship of the child/ren:

Name	Work Number	Cell Number	Relationship
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**SAINT IGNATIUS LOYOLA SCHOOL**  
**48 EAST 84<sup>TH</sup> STREET**  
**NEW YORK, NY 10028**  
**212-861-3820**

**PARISH DATA INFORMATION FORM**

September 9, 2009

Dear Parents/Guardians:

With the opening of our new school year, it is important for us to update our records with pertinent data.

Please make sure at this time that the Emergency Sheet has been returned and that you will continuously inform us of any changes with contact information throughout the school year.

Please return this completed form by September 16<sup>th</sup>.

Thank you for your cooperation.

Sincerely,

Mary E. Larkin

Principal

Child's Name \_\_\_\_\_

Class \_\_\_\_\_

\_\_\_\_\_ I returned my child/ren's emergency form.

\_\_\_\_\_ My family is registered as parishioners at Saint Ignatius Loyola Church.

\_\_\_\_\_ My family is registered at another parish. Please state Parish \_\_\_\_\_

Please check one of the following:

\_\_\_\_\_ My child/ren has been baptized Roman Catholic.

If you checked off that your child/ren have been baptized Roman Catholic, please answer below:

My child was baptized at \_\_\_\_\_ Parish

\_\_\_\_\_ My child/ren are non Catholic

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September, 2009

Dear Parent/Guardian:

The following is a request to give your permission to reproduce, through audio, visual, print or electronic means, photos that the School has taken during school activities in which your child has been a part of. Your authorization will enable us to use these photos in preparing promotional campaigns, chronicling school/student news and achievements through our newsletter and parish bulletin, and producing other printed/electronic media used to promote and improve our educational programs.

At a time when publicity and public relations are a necessary part of school funding and promotion, we ask for your understanding and permission to allow us to share the best that is Saint Ignatius Loyola School – our students and their many accomplishments. If you have any questions, please call or e-mail me. I thank you for your consideration and support, and ask that this form be returned as soon as possible, by **FRIDAY, September 18th**.

Sincerely,

Mary E. Larkin

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PARENT/GUARDIAN PUBLICITY AUTHORIZATION AND RELEASE FORM

NAME OF CHILD: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_  
(PLEASE PRINT)

As parent/guardian of the above named child, I fully authorize and grant Saint Ignatius Loyola School and its authorized representatives the right to print, photograph, record and edit the name, image, likeness, and/or voice of the above named child on audio, video, film, slide, or any other electronic and printed formats, for the purposes stated and/or related to above.

I understand and agree that the use of these images will be without any compensation to my child or me, the child's parent/guardian.

I understand and agree that Saint Ignatius Loyola School and its authorized representatives shall have the exclusive and unlimited right, title, and interest, including copyright, of these images.

I hereby agree to release, defend, and hold harmless the Saint Ignatius Loyola School and its directors, administrators, faculty and staff from and against any and all claims, damages, or liability arising from or related to the use of the images that may occur or be produced in taking, processing, reduction or production of the finished product, its publication, or distribution.

I have read this release and fully understand the contents, meaning and impact of this release. My signature confirms that I agree to accept its provisions.

Name (Please Print) \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

## **Saint Ignatius Loyola School**

### **Technology Use Agreement**

#### **Student User**

I understand and will abide by the technology use agreement. I further understand that any violation of these regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and /or appropriate legal action initiated.

Student User's name (please print): \_\_\_\_\_

Student User's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Parent/Guardian**

As the parent/guardian of this student, I have read the technology use agreement. I understand that this access is designated for educational purposes. I am aware that it is impossible for the school to restrict access to all controversial materials and I will not hold them responsible for materials acquired in use. Further, I accept full responsibility for supervision if and when my child's use of school's technology resources is not in a school setting. I hereby give permission for my child to use the school's technology resources and certify that I have reviewed this information with my child.

Parent's or Guardian's name (please print): \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***This form must be returned to your child's Homeroom Teacher by September 14, 2009 for your child to participate and use any school technology equipment.***

## **SAINT IGNATIUS LOYOLA SCHOOL**

September, 2009

Dear Parents/Guardians and Eighth Grade Students,

We are pleased to offer our TACHS Prep Program at Saint Ignatius Loyola School beginning September 26<sup>th</sup>. This program will assist the students in reviewing skills in language arts, reading, math and analytical

thinking. Included within the sessions will be test taking strategies as well as timed practice exams. The course will be taught by Mrs. Fran Mirra and Mrs. Erica Schmalhofer.

Fee for the program \$200  
Session Dates 9/26, 10/3, 10/17, 10/24, 10/31, 11/7  
Time of Sessions 8:30 a.m. to 11:45 a.m.

Students will meet promptly at the Park Avenue gate entrance of the school on 84<sup>th</sup> Street at the start of each session. Doors will open at 8:25a.m. and be locked at 8:30a.m. Pre-registration is necessary by returning the below form to Mrs. Mirra's attention by September 24<sup>th</sup>. Please make your checks payable to Saint Ignatius Loyola School.

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**Saint Ignatius Loyola School 2009 TACHS Registration Form**

My child \_\_\_\_\_ will be attending the TACHS Prep Program.

At the end of each session my child will go home in the following manner:

\_\_\_\_\_ Walk  
\_\_\_\_\_ Public Transportation  
\_\_\_\_\_ Wait for the following adult \_\_\_\_\_  
Name of Adult/Relationship

Emergency Contact \_\_\_\_\_  
Name Contact Number

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_